






PBI Education Course Selection Guide

Use the chart below to determine the most appropriate course topic(s) to address specific conduct of concern.

COURSE TOPIC	CONCERNING OR UNPROFESSIONAL CONDUCT	
<p>Professional Boundaries</p> 	<ul style="list-style-type: none"> • Dual relationships • Inappropriate communication channels (e.g., social media, text, email) • Exchange of gifts or money • Practicing outside of scope 	<ul style="list-style-type: none"> • Inappropriate touch, sexualized humor, sexual misconduct, or harassment • Addictions • Supervisory issues
<p>Ethics and Professionalism</p> 	<ul style="list-style-type: none"> • Breaking laws, rules, or codes • HIPAA or confidentiality violations • Lying, cheating, omission, or dishonesty • Driving under the influence 	<ul style="list-style-type: none"> • Regulatory/licensure noncompliance • Practicing with an expired license • Fraud or intentional billing inaccuracy
<p>Civility and Communication</p> 	<ul style="list-style-type: none"> • Disruptive behavior • Passive or overly aggressive behavior • Ineffective, unproductive, or uncollegial communication • Inappropriate humor 	<ul style="list-style-type: none"> • Lack of self-awareness, self-control, or emotional-control • Inadequate display of empathy/sensitivity
<p>Medical Records</p> 	<ul style="list-style-type: none"> • Billing/coding inconsistencies, oversights, or inaccuracies • Documentation that does not comply with laws and regulations • Tardiness in documentation 	<ul style="list-style-type: none"> • Insufficient treatment justification • Inaccuracies in EMR/EHR or copy/paste issues • Incomplete or illegible records
<p>Proper Prescribing</p> 	<ul style="list-style-type: none"> • Poor understanding of drug interactions • Inappropriate dosing or CDS prescribing • Prescribing to friends, family, or colleagues (also a boundaries issue) 	<ul style="list-style-type: none"> • Pre-signed blank prescriptions • Insufficient patient agreements or drug screen policies • Poor justification of prescribing in documentation (also a medical records issue)